

**Q1**  
**2024**

# Quarterly Update





# Quarterly Update

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## Human Resources

- *Number of applications for the 3-month period: 199*
- *Number of vacancies filled this quarter: 33 (13 part-time/ 3 Seasonal / 17 full time)*
- *Current number of vacancies: 10 full-time, 2 part-time*
- *Workers comp numbers (# of claims and cost of claims) per month:*
  - January WC Total **\$28,271.79** (1 new claims)
  - February WC Total **\$26,318.71** (3 new claims)
  - March WC Total **\$17,461.03** (1 new claim)
  - **\*\*Monthly totals include claims that originated in previous months but are still being paid out – The claims process can be long and tedious. Also, there are situations that call for claims to be paid out over a period of time - For example, physical therapy, litigation costs, etc.**

## Engineering

(Storm water, construction, Capital Projects/Planning)

### **Storm Water**

- 33 Sediment and Erosion Control Permits approved
- 97 construction inspections performed
- 1 Notice of Violation (NOV) issued
- 6 citizen complaints received: 5 investigated, 3 resolved, 2 pending
- Submitted 2023 Annual Report to ODEQ measuring compliance with our Stormwater Permit
- Annual Comprehensive Site Compliance Evaluation Reports (ACSCERs) completed for Claremore Regional Airport and the Wastewater Treatment Plant
- Quarterly City facility inspections for stormwater compliance performed; expanded from four to nine facilities

### **Construction**

- Water Treatment Plant Prep Work
  - Cleared brush around west side of the WTP in preparation for the WTP Upgrade Project.
  - Hauled in material to prepare for cleaning out the last residuals lagoon at the WTP.
- Lowry Regional Detention Pond

- Finished clearing east half of the site
- Completed outfall release structure concrete work
- Mucked out old pond in the NE corner of the site
- Hauled approximately 2,000 loads of material off the site
- Rodeo Grounds
  - Used a few rain days to build some new gates for the Rodeo Grounds

## **Engineering**

- Issued 43 driveway/street cut permits
- Issued 7 Right-of Way permits
- Continued inspection of 13 public and private infrastructure projects
- Reviewed construction plans and plats for 6 new private development projects
- Continued surveying and design on 7 public infrastructure projects
- Continued coordination and design review on 15 projects by outside consultants
- Continued gathering data for sanitary sewer master plan in conjunction with Public Infrastructure.

## ***In Progress Projects 1/3/2024:***

1. **Frederick Road Improvements** – \$7,000,000+ project. This project will improve Frederick Road from where New Highway 20 will intersect Frederick north to the east side of Lowe’s. Once the New Highway 20 project is opened, this street will see significant traffic increases. The current 2-lane road with open ditches will be improved to a 3-lane section with curb and gutter and sidewalk on one side. Roadway design plans are 100% complete. We are currently working on acquisition of Right-of-Way and utility relocation coordination. We anticipate utility relocation work to begin in Fall of 2024. Road work will likely start in Summer of 2025 and be finished by Spring of 2026 dependent on availability of funds.
2. **Heritage Hills Utilities** – \$4,242,000 project. This project will replace underground electric for the entire Heritage Hills Subdivision. Repairs to the water and sanitary sewer utilities will be made also. Construction on this project began in mid-January and should conclude by October of 2024. The contractor is currently about 80% complete with electric installation and our Electric Department is about 10% complete with changing customers over to the new primary feeds. Work on the sanitary sewer repairs is also in progress.
3. **Sequoyah Complex** – Includes the Police Department Firing Range (\$6,600,000 estimated cost), Police & Fire Department Training Facility (\$15,000,000 estimated cost) and the Solid Waste

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Transfer Station (\$3,000,000 estimated cost). This will be a phased project over the next 5-10 years. The Police Department Firing Range has been identified as the highest priority. Earthwork and drainage crossings for the entry road are complete. The entry road and entry gate facilities are complete. Earthwork prep on the berms for the firing range is complete. The mass earthwork began on April 1st in conjunction with the Lowry Detention Pond excavation/haul-off.

4. **Electric Substation Upgrades** – \$1,250,000 project. This project will rehab and update four of the city’s substation transformers and will improve system reliability. Work was completed on Substation #1 in December. Two of the transformers at Substation #3 have been overhauled also. Work is currently underway on Substation #2. The targeted completion schedule is for May of 2024.
5. **Lowry Detention Pond** – \$2,000,000 project. This project will construct a 10+ acre detention pond north of Greenbrier Subdivision. This detention pond will help alleviate some downstream flooding of areas along Cat Creek during large rain events. Half of the site has been stripped and the pond outlet structure has been completed. Mass excavation/haul-off began April 1st.
6. **Sanitary Sewer Master Plan** – \$244,000 project. A consultant is preparing a master plan for the Sanitary Sewer system in the city to address current and future needs. This planning document will be used for many years to come. We are currently collecting data for this project.
7. **Water Treatment Plant Upgrades Phase II** – \$28,000,000 project. This project will address treatment issues with Manganese and disinfection by-products that the current treatment process will not accomplish. OWRB funding for this project has been secured. The project is currently in design. Equipment procurement is in progress. Bids have been opened on 6 equipment packages so far. Contractor mobilization to the site is planned for June of 2024. Construction time is anticipated to take roughly 24 months.

### **Upcoming/Future Projects:**

1. **Citywide Water System Improvements** – This will be a \$6,000,000+ project. This project will focus on replacing cast iron waterlines, completing dead-end loops and repairing/replacing fire hydrants. We have been working on a detailed field analysis of the water distribution system for 2+ years. That study is nearly complete. After the study is complete, we will start design of large improvement project. This project is planned to start in Summer of 2025 and will last for approximately 18-24 months.
2. **Citywide Sewer System Improvements** – \$500,000 project. Upcoming funding through the Community Development Block Grant program will be utilized for this project. This project is currently in the design phase. This project will replace around 2 miles of deteriorated sanitary sewer main in several different areas. We plan to have design of this project complete in early Spring of 2024. Construction should start in Summer of 2024. This project will have a 6-month construction time.
3. **Reavis Road Drainage Improvements** – \$1,600,000 project. This project will replace an undersized drainage culvert north of Country Club Road on Reavis that causes the street to

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overtop during moderate rain events. This project has been designed and is currently in the right-of-way acquisition/utility relocation phase. Construction on utility relocations could start as early as August of 2024. This project will have a 6-month construction time.

4. **Archer Drive Drainage** – \$2,200,000 project. This project will replace an undersized drainage culvert at Archer Court on Archer Drive that causes the street to overtop during moderate rain events. This project is currently in design.
5. **Industrial Drainage** – \$700,000+ project. This project will address areas between Industrial and Jay Street that cause flooding of the streets during heavier rain events. This project is currently in design.
6. **Parkland Estates Drainage** – \$1,500,000+ project. This project will address areas along Blue Starr at the Parkland Addition that cause flooding of residential properties during heavier rain events. A study was received for this project and the cost for the work is not feasible. We will look at potential buy-out for one or two residential properties in FY 24-25 in lieu of a construction project to mitigate the flooding.
7. **Sunset Drive Drainage** – \$1,000,000+ project. This project will address erosion and flow capacity issues with an open drainage channel near the intersection of Dupont and Holly Road. This project is currently in the design phase.
8. **Southaven Road** - \$3,000,000+ project. This project will complete the 3-lane improvement of Southaven from Country Club Road to King Road. This project is currently in design and right-of-way acquisition phase.
9. **Muskogee Ave Street Improvements** - \$4,000,000+ project (Phase I). This will be a phased project that will eventually improve Muskogee Ave from 1st Street to the Turnpike overpass. Phase 1 will be from Ramm Road to Country Club Road. 50% construction plans have been received. We will continue in-house pre-planning work over the 24-25 FY.
10. **Blue Starr Drive Improvements** – \$40,000,000+ project. This is the preliminary study phase of a project that will look at improvements from Lake Road to Clubhouse Drive. This study phase will provide cost estimates and a phasing plan for future improvement projects to address traffic safety and volume improvements.
11. **Will Rogers/JM Davis** – \$1,500,000 project. This is a preliminary study for improvements at that intersection that will address replacement of traffic signals and geometric roadway improvements.
12. **Wewoka/Oklahoma Street Drainage Improvements** – \$2,000,000+ project. Planning on this project began in 2023. This project will address local flooding in several areas south of 1st Street to the UP railroad.
13. **College Park Drainage** - \$1,500,000 project. Planning on this project will begin in 2024. This project will address replacement of some undersized culverts crossing College Park Road.
14. **Springbrook Drainage** - \$2,000,000 project. Planning on this project will begin in 2024. This project will include property acquisition and drainage improvements needed to alleviate residential flooding of the Springbrook neighborhood.
15. **Archer-Brady-Holiday Lane Intersection** - \$2,000,000 project. Planning has begun on this project and surveying will begin soon. This will rework and potentially signalize the curve/tee intersection and

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improve safety. This project may occur in conjunction with the Archer Drive Drainage project in the future.

16. **Claremore Expo Generator Replacement** – Design is underway for a replacement generator for the Expo Center. This project is estimated to cost around \$500,000.
17. **Industrial Park Detention Pond Improvements** – Design began on this project in July of 2023. This will look at the effectiveness of the existing outlet structure for the existing pond. If possible, the outlet will be improved to make the pond function better and store more runoff and alleviate downstream flooding.
18. **Baker Hughes Substation Feeders** – Baker Hughes is planning an expansion of their facility west of Hwy 66. In order to accommodate that expansion, we will have to take power from their substation across Hwy 66. Design for this project has begun and will cost approximately \$125,000. Construction costs will be around \$1,500,000.

## Expo Center and Tourism

### ***Expo Center:***

This quarter the Expo Center hosted the Claremore Home & Garden Show and the Claremore Kennel Dog Show. The indoor arena hosted Demolition Derby, the Rogers County Spring Fairs' Livestock Show, Aggie Olympics, 4H Horse Show, and 2 horse shows.

RSU Basketball's season ended and the floor is up. Mr. Feary and I met with RSU leadership to discuss a new contract that would begin in 2025. Parties agreed there will be an increase in rent of \$10,000 monthly. In addition, our plans are to do some facility improvements, such as new window graphics, painting and signage.

Plans for the 50th Anniversary of the Mid America Ford & Shelby Nationals coming June 18-23, 2024, are underway. We have received great community support from both local sponsors and businesses that want to welcome the group. Our Street Party will be June 20 from 6pm to 10pm here at the Expo. There will be live music, food trucks, cars (of course) and kids' zone. Currently 5 hotels are sold out and registration is at 500 cars.

The City and Mid America will branch out on their own to produce the Mid America Route 66 Nationals in 2025 and 2026. Mr. Feary and I have been working with the group and are excited for the potential impact of this national event. This will open the event to all cars-makes, models, classes, etc. and will include more in-town activity.

Facility Improvements-window graphics are currently in progress; this is a new partnership offered to local businesses, attractions, dining, etc. The project serves 2 purposes-promote our locals and provide some much-needed shade from the west sun, as well as the front entrance.



# Quarterly Update

### **Visit Claremore:**

The winter months bring opportunities to promote Claremore at consumer travel shows and group travel sales conventions. This last quarter I attended 3 consumer shows and 1 sales conference. The sales conference allows me to meet individually with group/tour leaders; I met with 39 leaders this last month. All are planning Route 66 tours in 2025 and/or 2026.

### **Advertising and promotions:**

Our current advertising campaigns are really focused on the rodeo, the Ford & Shelby event and Route 66. As we get closer to the centennial, the excitement is building and we are receiving inquiries almost daily.

Our monthly partnership with Griffin Communications allows 2 weeks of radio advertising a month. This quarter was used to promote local businesses, as was our partnership with Tulsa International.

Our paid digital campaigns this quarter were combined with Discover Rogers County, and received great traction. The primary traffic came from Oklahoma City, Dallas, Kansas City, Little Rock, St. Louis and San Antonio. We reached 938,000 through our page and profile, and 1 million impressions through Facebook.

VC and Discover Rogers County collaborated to produce the 2024 visitors guides, which are now available. This year we had 50,000 printed with 26,000 already in distribution.

<b>1<sup>st</sup> Quarter Hotel Summary:</b>			
	<b>2024</b>	<b>2023</b>	<b>Difference</b>
Occupancy	44.63%	45.44%	2%
Average Daily Rate (ADR)	\$88.89	\$83.57	\$5.32
Lodging taxes (excl. Holiday Inn)	\$67,391.00	\$56,424.00	\$35,344.30
Exemptions	\$31,408.00	\$72,536.00	\$ -41,128.00
Net Taxable Receipts	\$1,271,244.00	\$1,149,167.00	\$122,077.00

### **Rogers County Tourism Cooperative:**

Phase 2 began in January and included 4 new billboards, 2 digital marketing campaigns and the completion of our printed, visitors guide. The board also hired Encino’s Sign Company out of Tulsa to design, engineer and locate areas for community entrance signs. Part of the budget from the ARPA funds includes 2 signs per each community in Rogers County. We will also be asking the Cherokee Nation for partial funding to complete the entire project.





# Quarterly Update

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## ***Rogers County Fair Board:***

The Fair Board is working on plans for the 2024 fall event, while their spring fair activities have been going. This year the Fair will celebrate its 110<sup>th</sup> Anniversary.

## ***Rodeo Arena Cooperative:***

The board has finalized a few projects for this year, including an extension to the concession stand, new pens and panels, 2 new storage containers and a new beer “garden”. The rodeo plans are in full swing and new this year is the Family Fun Day featuring a Rodeo 101 Kids Camp and Mutton Busting on Sunday, April 28. There will be free hot dogs and snow cones, face painting, a petting zoo and of course the kid’s camp activities. Festivities start at 1pm and go until 3, with Mutton Busting starting at 4pm. This is free to the public, so come join the fun.

## Parks and Recreation

### ***Community Center***

The Community Center offers many amenities for special interest groups to hold meetings and events for a reasonable fee. Events in the Center occur during the day, evenings, and on weekends. The Center is popular with the citizens, county residents, and businesses alike. Those groups that have taken advantage of our Center this quarter include:

- 11 Claremore High School Soccer Practices
- 3 Claremore High School Softball Practices
- 4 Claremore High School Baseball Practices
- 57 Showers/Parties
- 7 Bridge Play Days
- 10 Yoga Classes
- 70 Team Practices
- 4 Claremore Police Dept. Training
- 5 Insurance Meetings
- 14 Boy Scout Meetings
- 4 Girls Scout Meetings
- 1 Hospital Auxiliary Meeting
- 1 Public Works Training
- Rogers County Health Department Shamrocking Family Fun Day
- 8 Painting Classes
- Roosa Elementary Grade Play Day
- Hilcrest Hospital Luncheon
- 3 Rogers County Baseball teaming and Team Draws
- 5 Claremore Police Department Citizens Police Academy
- 1 Home School Play Day/Meeting

### ***Park Department***

The Park Department accomplished the following from January - March:

- Continue to empty trash receptacles at all Parks, Downtown, Mtn. Bike Trail/Happy Lake 2x/week
- Cleaning restrooms at Will Rogers Park, Lake Park daily, inspected all playgrounds.
- Applied herbicide on numerous locations
- Trim/remove crepe myrtles along highway 66
- Picked up trash from Highway 66 medians
- Removed trees & limbs, from CCS School Lease, Leaning Elms, Kiddie Park, Loshbaugh Park, Dogwood Park, Will Rogers Park, Gazebo Park, Redbud Park, Will Rogers Library, Powers Tennis Courts, Recreation Center
- Had 1 employee test for ODAFF Certified Applicators test

- Returned Santa Sleigh and reindeer to Owalla Bldg. and removed tree from Light of Hope event at lake
- Removed sucker sprouts from various tree plantings around town
- Removed Christmas Decorations from Gazebo Park, along Highway 66, and Will Rogers Blvd.
- Cleaned up Owalla Shop and Compound
- Installed numerous benches at Lake Park
- Cleaned dirt bins out at Pecan Park, Powers Park, Removed dirt from fields at Pecan Park
- Mulched leaves at Loshbaugh Park, Kiddie Park, Gazebo Park
- Replaced light bulbs at Powers Tennis Court and Gazebo Tennis Courts
- Ground stumps at Library, Lion's Kiddie Park
- Helped Facilities Maintenance install Dryer at Senior Center
- Filled in numerous ruts in medians in our mowing areas
- Retied wind screens at Power Park Tennis Courts
- Trimmed weeds and removed trees/brush @ Old Country Club and Highway 66
- Watered trees at Will Rogers Park, Recreation Center, Community Center, Highway 66 medians, Claremore Lake Park
- Trimmed limbs along J.M. Davis and rail road ROW, south Highway 66 and rail road ROW
- Changed HVAC filters at Community Center
- Put ice melt and shovel sidewalks at library, senior center, city hall
- Plowed snow from parking lots at Recreation Center, Senior Center, Community Center, Library, Ramm Road Building, Owalla Complex
- Removed old storage building from Will Rogers Library
- Checked and replaced bleacher boards at Powers, Walnut, Soccer Complex
- Installed a new trailer floor in Fire Department Trailer
- Installed a new trailer floor in Park Department Trailer
- Installed new playground mulch @ Loshbaugh Park, Soccer Complex, Will Rogers Park, Lion's Kiddie Park, Lake Park
- Trimmed Limbs at Gazebo Park and replaced flag
- Power wash at Will Rogers Library
- Helped cut and remove asphalt from parking lot @ Senior Center, for drainage swale
- Began Mowing in select areas.

## **Recreation Center**

For the first quarter 2024 (January - March), 94,853 paid customers utilized the Recreation Center. The total number of paid visitors for the facility from July 1 - March 31 is 265,672 users. Fiscal revenue for the facility (July 2023- March 2024), was \$448,170.53 which is a \$28,956.91 increase over the previous fiscal year. Currently, the facility has 3,800 active members.

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The Recreation Center offers land and water aerobics classes that are well attended. Land aerobic classes for the January - March time period totaled 2,569 attendees, with water aerobics classes totaling 2,168 attendees.

## **Senior Center**

*Numbers for Lunches include:*

- Lunches served: 9,031
- Carry-out lunches: 4,476

*Other Updates Include:*

- Line dancing: 212- Twice Weekly
- Chair Exercise: 280- Twice Weekly (4 classes morning & afternoon)
- Bingo & Donuts: 161- Once monthly
- Bunco: 24- Once monthly (Feb & March)
- Arts & Crafts: 31- March only
- Afternoon movie: 9- January only
- Friday Night Dance: 85- March only

## **Will Rogers Library**

*System Statistics:*

- 304 library cards were issued to new patrons
- 43,427 registered patrons in the system
- 35,168 checkouts (20,608 physical materials; 14,561 E-materials)
- 36,799 physical circulation transactions (items checked in, checked out, renewed, etc.)
- 18,434 individuals visited the library
- 471 in one day, highest number of patrons this month (January 11)
- 1,171 attended Library programming this quarter: 658 kids attended children's programs, 513 participated in Adult programs.
- 8 Senior Outreach Visits
- 136 uses of the Study Room
- 1,195 Individual computer uses
- 117.50 Volunteer Hours
- 7,014 individual uses of the library's web pages

*New Materials:*

- \$5,188.31 in Adult & YA Print Materials
- \$6,224.46 in Children's Materials (\$1752.46 City, \$4472.00 State Aid)
- \$1,992.78 in Audio/Visual \$64.86 City, \$1927.92 State Aid)
- \$1,715.22 in Electronics (Hotspot usage)

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*Collection Agency:*

- As of February 2024: 4197 accounts have been submitted to Unique Management Services, representing \$354,034.36 in lost/damaged materials and fines. To date \$164,713.65 has been recovered, and we currently are seeing a 4:1 return on investment for the collection agency process.

*Recap items of note:*

- 1st Quarter Programs included monthly Storytimes, Lapsit Storytimes, Books & Bricks, Movie Matinees, Teen Game Days, Recharge, Family Crafts, Adult Crafternoon, Family Cookbook Club, Book Club, Adult Arts, a Princess Bride Trivia Event in February, and the Adult Winter Reading Program in January & February.
- The Library Board met on January 18th. They approved clarification of the HotSpot checkout policy at the request of the Library, to specify those who repeatedly were late returning HotSpots (which have had a constant waiting list since they were added to the collection) would be subject to a 90-day suspension from being eligible for HotSpot checkouts.
- We had weather related issues in January when the gas line froze (we worked without heat for one day) and then when lines thawed, a drain in the ceiling over the archives backed up creating a waterfall into compact shelving. We moved quickly and only lost a few materials; Taylor also moved quickly and defrosted the drain, solving the issue.
- The remaining Capital Improvements were completed: the new storage building is installed, and the leak in the North Wall has been repaired.
- We had escalating issues with a group of youth we were having to ask to leave the library repeatedly, including necessitating calling police on successive days due to their behavior once outside the building. Another individual had to call the police regarding them in a non-library related incident behind the library as well. Two youth are banned through the end of this school year due to setting off poppers in the library. City administration and the Police were advised.
- Library staff worked a booth at the Home & Garden Show, interacting with 198 visitors.
- The Library Director, Assistant Director and Children's Services Librarians attended the 2024 Oklahoma Library Association Conference in Tulsa March 7th & 8th. A grant was received from the Oklahoma Department of Libraries covering conference costs for the Assistant Director and Children's Services Librarians.

Circulations of Physical Materials (Does not include E-books)	
Western	77
Adult Fiction	2,905
Adult Nonfiction	1,953
Audio Books	349
Biography	98
Easy Books	3,565
Mystery	1,050
Juvenile DVD	668
Juvenile Audio	92
Juvenile Biography	202
Juvenile Fiction	2,891
Juvenile Nonfiction	1,865
Science Fiction	100
Large Print	336
Young Adult Fiction	956
Periodicals	59
Digital Materials Circulation	14,439 e-books 122 Streaming Video

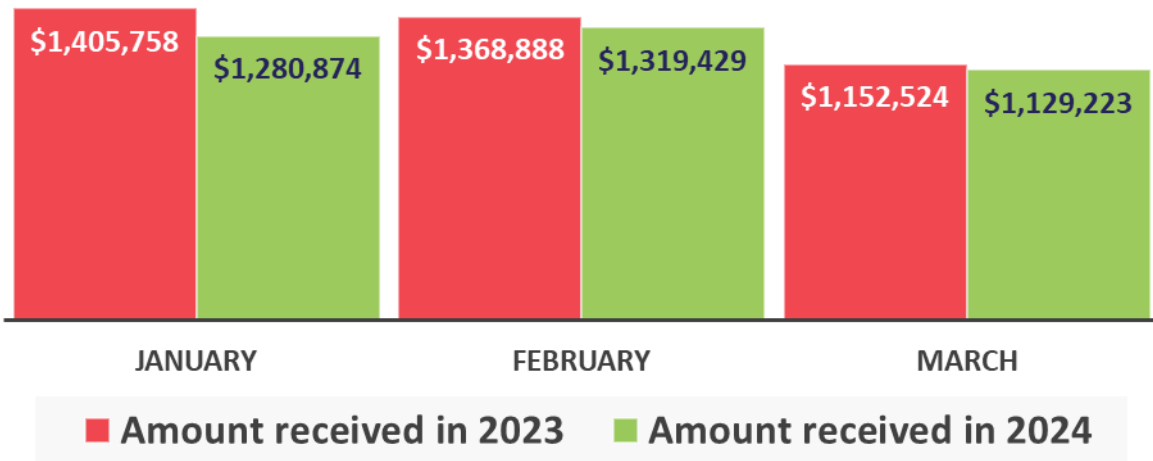
### **Woodlawn Cemetery**

The Cemetery is staffed by 3 full time employees and 4 seasonal employees during the mowing season. The staff is currently filling low graves, conducting funerals, dealing with patron’s issues and concerns and selling plots.

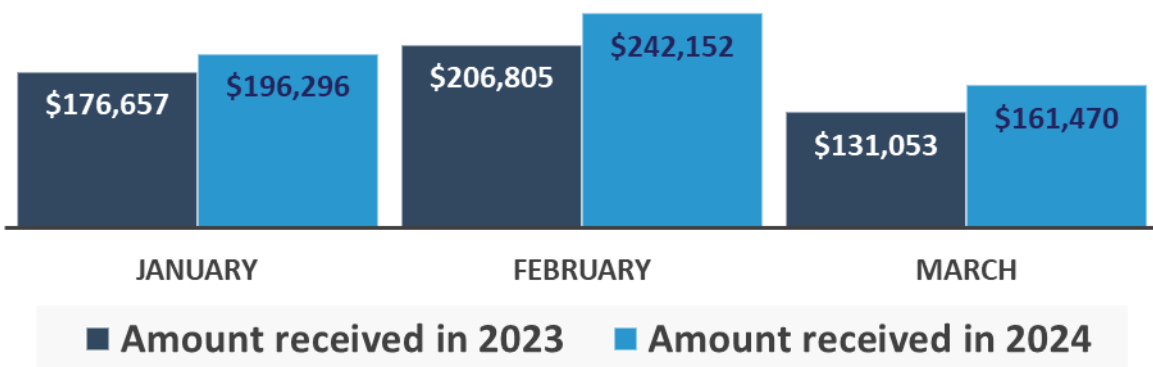
- Conducted 19 full burials, 8 cremations
- Set 3 military markers
- Performed 3 locations
- Sold 27 plots

## Finance

### Sales Tax Collected Q2 - 2024



### Use Tax Collected Q1 -2024





# Quarterly Update

## Quarterly Summary Over Prior Year

	Quarter	Year to Date
Net Sales Tax Collected	-5.3%	0.7%
Net Use Tax Collected	14.2%	20.3%

## General Fund Revenue/Expense (Through March)

	2023	2024	Difference
General Fund Revenue	\$ 11,474,586	\$ 12,652,024	9%
General Fund Expense	\$ 13,236,253	\$ 14,423,733	8%

## Enterprise Fund (CPWA) Revenue/Expense (Through March)

	2023	2024	Difference
Enterprise Fund Revenue	\$ 41,678,333	\$ 38,299,503	- 9%
Enterprise Fund Expense	\$ 40,331,422	\$ 35,554,321	-13%





# Quarterly Update

## Department of Community Development Services

### Code Enforcement

The department also saw changes in personnel as James moved full-time into the City’s Building Inspectors role and we hired a new officer named Trinity Williams.

The table below is the breakdown of the department’s cases.

	NEW INCIDENTS	CLOSED	VOIDED	ACTIVE
TALL GRASS	2	1	0	1
TRASH/JUNK/DEBR	226	183	0	43
INOP VEHICLE	7	6	0	1
BRUSH/LIMBS	5	3	0	2
SIGN ORDINANCE	3	3	0	0
BASKETBALL GOAL	2	2	0	0
ACCESSORY STRUCTURE	2	1	0	1
HOME BUSINESS	1	1	0	0
LIVING IN RV	3	2	0	1
MISC CITY ORD.	4	1	0	3
MISC ZONING	2	2	0	0
OFF STREET PARKING	1	1	0	0
ROOFS & DRAINAGE	1	0	0	1
SEWER SEERVICE	1	0	0	1
SIGHT TRIANGLE	1	1	0	0
<b>TOTALS</b>	<b>261</b>	<b>207</b>	<b>0</b>	<b>54</b>

### Building Inspections

- Commercial Building – 0
- Plumbing – 41
- Certificate of Occupancy – 4
- Residential – 29
- Electrical – 17
- Remodel – 4
- Fence – 2
- Sign – 4
- Mechanical – 27
- Swimming Pool – 2

*Building Reports*

<b>Building Permits</b>	
<b>Residential Issued/Completed</b>	<b>Commercial Issued/Completed</b>
<b>41</b>	<b>2</b>
<b>Residential Remodel</b>	<b>Trade Permits Issued/Completed</b>
<b>4</b>	<b>130</b>
<b>License/Registration</b>	<b>Other</b>
<b>77</b>	<b>49</b>
<b>Total Revenue - \$119,504.34</b>	

***Planning and Development***

As of the end of March, no new development proposals have been received using the Pattern Zone concept, but there are still twenty-five residential units proposed using four of the five Pattern Zone typologies. A strong possibility for the inactivity is a combination of economic pressure and the fact that the development community is awaiting the Pattern Zone 2.0 rollout as it will provide more options for them to choose from. We now have a total of 8 pattern zone units complete and one that is currently under construction at the southeast corner of N. Florence Ave. and W. 11th St. N. Staff has continued to move forward with the Pattern Zone 2.0 program in Q1 of 2024 and this program will provide an additional 24 pre-approved Pattern Zone typologies. In the near future, a developer engagement event will be held to gain helpful feedback on the current Pattern Zone process and to finalize the patterns that will be used in the final second generation of this program. We will formally go live with the Pattern Zone 2.0 program in early June.

Currently, we have 14 large residential developments in various stages of the development cycle. In all, these developments will provide approximately 822 single-family residential lots, 222 apartments, 138 duplexes, and 15 townhomes.

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On the commercial side of the development spectrum, the Tidal Wave Auto Spa is slowly moving towards the start of construction and we anticipate the project starting in Q2 2024. The Smith Office Warehouse Project at the corner of Highway 88 and Cornerstone Ave. has started construction and will be providing eight (8) commercial retail spaces. At the end of Q1 2024, the City of Claremore Planning Department received one new commercial development proposal for the old Burger King location. This project will provide a new food & beverage business and is slated to begin in Q3 2024.

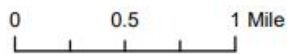
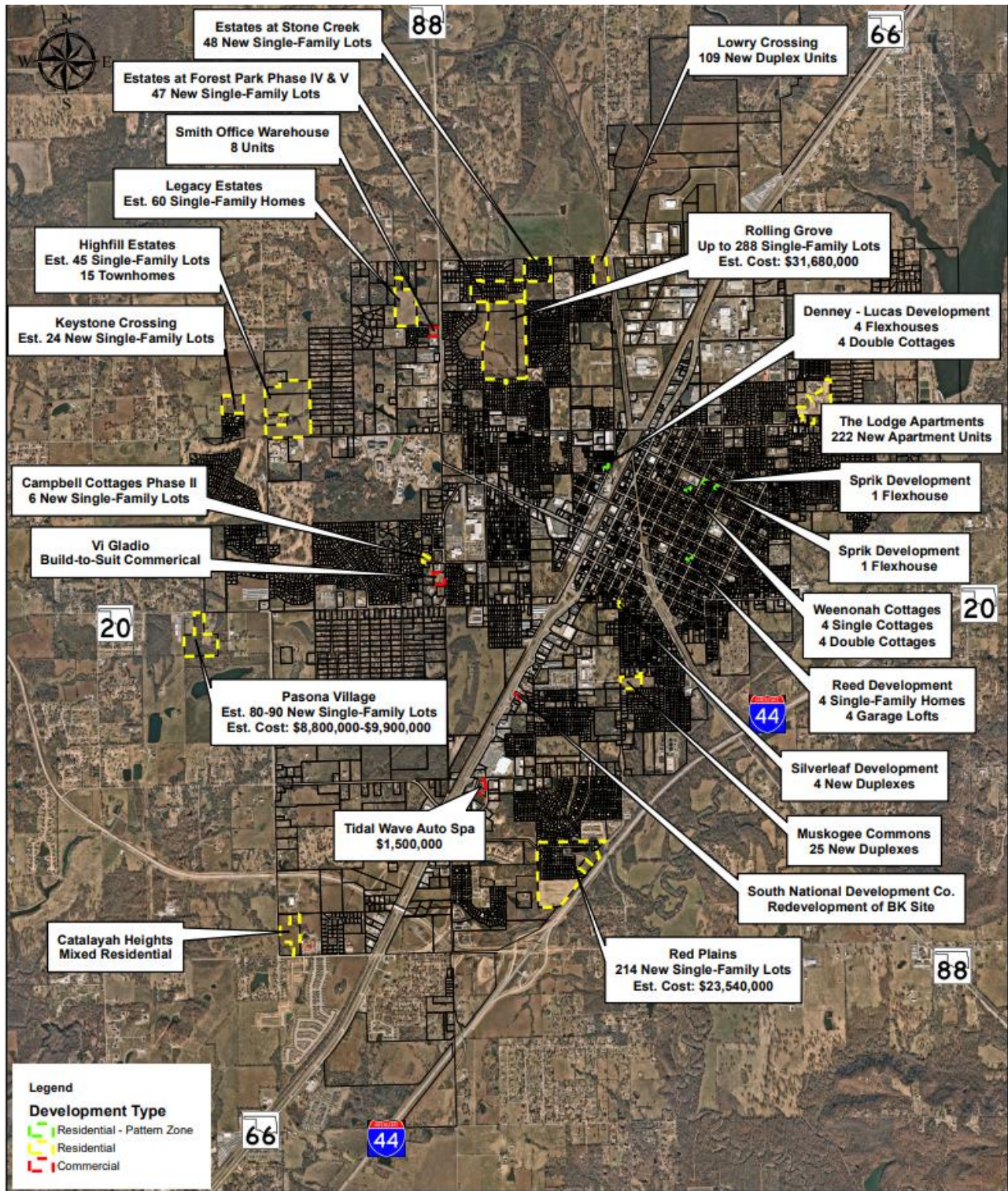
## **Grants**

CDBG – SC 23 – Grant work to commence in 2024 to repair sewer lines in areas designated by the engineering staff. Please see attached map. Awaiting bid package to be developed and sent out but work is on schedule.

CDBG – CV 21 – Program is set to close April 30<sup>th</sup> after Council passed resolution extending the date of closure. All closing documents sent to Council for signature and Public Forum held. Remaining funds are to be expended in workforce development.

ARPA – The City is still managing the funds allocated for revenue replacement. The City is also managing ARPA funds that were received by Rogers County for the site relocation of the Claremore Police Firing Range.

The next page contains a map of the current development projects.



Current Development Projects

## Clerk's Office

### *City Clerk*

- Processed 8 Assessment Letters
- Filed 2 Lien Releases on abated properties
- Filed 1 Liens on abated properties
- Responded to 29 Open Records Requests
- Processed 1 Beverage License
- Issued 22 letters to Food Trucks regarding changes in state law for inspections
- Issued 1 Mobile Vendor Permit
- Processed 4 insurance claims on City Vehicles
- Processed 1 Property Insurance Claim
- Processed 8 Tort Claims filed against the City
- Issued 2 Proclamations
- Employees attended a total of 52 hours of continuing education and leadership training
- 1 employee attained Master Municipal Clerk designation
- Processed 1 Residential Fireworks Permit (Sparklers at wedding)
- Processed 1 fireworks Stand Permit

### *Court*

- Processed 226 new citations
- 13 Court dates with 895 cases/406 defendants and 5 juvenile cases/3 defendants on the dockets
- Conducted 11 trials
- Issued 51 Failure to Appear Bench Warrants and 131 Cost Cite and Release Warrants
- Collected \$43,478.38 in fines/fees, including \$8,523.75 in overdue fines through Collection Agency

## Public Works

### Sanitation

Tons of Trash Dumped	Bulk Orders Completed	
<b>3,342</b>	<b>74</b>	
Trash Can Numbers		
Repaired	Additional Delivered	New Delivered
<b>76</b>	<b>93</b>	<b>43</b>
<ul style="list-style-type: none"> <li>New Residential trash truck was received: total cost = \$357,558</li> </ul>		

### Streets

Potholes	Crack Seal (Feet of road)	Concrete (Yards Used)	Catch Basins (# Cleaned)	Signs Replaced
<b>1,100+</b>	<b>5,800</b>	<b>115</b>	<b>77</b>	<b>79</b>
<ul style="list-style-type: none"> <li>Crews crack sealed the road surface on Main Street downtown.</li> <li>One snow plow event this season – using roughly 150 tons of salt.</li> <li>Began rehab work on EXPO and Rec Center parking lots.</li> <li>Completed concrete work at rodeo grounds.</li> </ul>				

### Water and Sewer

Water Line Breaks	Water Line Taps	Sewer Backups
<b>25+</b>	<b>21</b>	<b>37</b>
<ul style="list-style-type: none"> <li>Crews began work removing WTP sludge. This will be a few months process and save thousands of dollars.</li> <li>Continued helping engineering department with sewer inspections for Sewer Master Plan.</li> </ul>		



# Quarterly Update

## Fire Department

Major Incident Type	# of Incidents	% of Total
Fires	24	5.06%
Rescue & Emergency Medical Service	183	38.16%
Hazardous Condition (Not Fire)	21	4.43%
Service Call	126	26.58%
Good Intent Call	50	10.55%
False Alarm & False Call	69	14.56%
Special Incident Type	1	0.21%
<b>Total</b>	<b>474</b>	

### Department Highlights:

- Our response time for the quarter was 3:43 minutes
- On January 1, 2024, Lt. Stephen Campbell was promoted to Captain and FF Cory Connor was promoted to Lieutenant as a result Captain Morrison's retirement at the end of 2023.
- FF Wesley Pauling started his orientation with the department on March 4, 2024.

## Police Department

Major Incident Type	# of Incidents
Accidents	185
Total Citations	280
Total Warnings	513
Total Traffic Stops	1,696
Total Calls for Service	6,301
School Related Calls	116
Animal Control Calls	396

**Department Highlights:**

- We hired five officers in the 1<sup>st</sup> quarter, bringing the department to full staffing levels.



## Electric

January, February, and March 2024			
Quarterly Report			
Over Head		Underground	
capacitors	0	Secondary wire	3150
meter loops	2	Primary wire	5903
Poles Replaced/new	31	New Transformer	15
Primary Wire Footage	5300	Replace Transformer	1
Secondary Wire	4628		
New Transformer	10		
Replace Transformer	2		
Fiber	5000		
Service Crew		Line Clearance	
Lights Replaced/Repaired	65	Miles of Line Cleared	4
Temp poles	42	Work for other depts	
Meter Loops	2		
Outages	79		
Read Demands	48		
Raise Service Line	3		
Demo	2		
new meters	66		
ditch ispect			

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## Claremore Economic Development

### Business Attraction Update

- Hosted three local site visits, highlighting opportunities for growth in the Claremore Industrial Park with businesses local to expand or relocate to Oklahoma.
- Our team was honored to join alongside economic development professionals from across our state at the ZaZa Reception, connecting with site selectors and industry leaders to showcase the opportunities and advantages of doing business in Oklahoma!
- Our team had the privilege of participating in the Claremore Area Chamber of Commerce's annual Day at the Capitol in Oklahoma City. The event provided an opportunity for representatives from various industries across our community to meet with elected officials and discuss pressing issues while advocating for the region's top legislative priorities.
- Hosted the Tulsa's Future Regional partnership, highlighting housing strategy and local workforce success

### Small Business

- Kicked off the 2024 season of 1 Million Cups Claremore, hosting two events in the second quarter highlighting local small business owners, educational partnerships and manufacturing innovators!

### Workforce Update

- Honored as Northeast Tech's 2024 Partner in Progress. This distinguished recognition acknowledges a partner's steadfast dedication to enhancing and expanding Oklahoma's workforce.
- Our collaborative efforts with Rogers State University were recognized alongside 27 business and higher education partnerships across the state as innovative collaborations that further the education of Oklahoma's workforce. The Oklahoma State Regents for Higher Education's Regents Business Partnership Excellence Award is designed to highlight successful partnerships between higher education institutions, businesses, and the community to further cultivate the higher learning environment through State Regents' Economic Development Grants.
- Save the Date – The 2024 Rogers County Career Fair will be held at Northeast Tech's Claremore Campus on May 7 from 9:00 a.m. to 4:00 p.m. Several employers have already registered to participate across various industry sectors including: education, public safety, manufacturing, healthcare, financial and more!
- In 2022, Claremore Economic Development launched a creative platform to connect prospective employees with available positions in Rogers County. The careers portal on

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MoreStartsHere.com is a centrally located, user-friendly job board allowing Rogers County Career Portal. Stats Year to Date:

- 446 visible jobs
- 155 companies
- 4321 unique visitors
- 7091 clicks on jobs
- 332 applications
- 1.6 click-through per person
- 4.68% job application conversion rate
  
- **Scholarship Program Update**
  - *Rogers County Technical Training Scholarship*
    - \$171,000 in Community Development Block Grants
    - 107 scholarships awarded
    - Increased educational attainment for 58.87% of recipients beyond previous level.
    - 41.1% unemployed at the start of scholarship/58.9% employed at the start of scholarship
    - 91.6% of recipients were low to moderate income
    - 81.3% were very low income
  - *Rogers County Micro Credential Scholarship*
    - \$100,000 in Community Development Block Grants
    - Average scholarship cost - \$3,000
    - Average number of course to complete - 3 courses
    - 20 scholarships awarded
    - 19 pending paperwork
    - Ability to award approximately 25-30 scholarships

## Claremore Regional Airport

- The Claremore Regional Airport had the pleasure of hosting the Pryor's Bessie Coleman Aviation All-Stars for an engaging afternoon of immersive aviation education. Hands-on experiences and guided tours are essential in nurturing the next generation of the workforce.
- Replaced the sewer lift station and upgraded the electrical outlet
- Air Evac has executed a new lease agreement for additional hangar space

## Appendix (Photo's)

### Heritage Hills Utility Work



## Heritage Hills Utility Work



## Substation Upgrades



## Substation Upgrades



## Lowry Detention Pond





Road Repair on Nome Ave.



## Downtown Sidewalk Repair

